

PTFA Meeting

Monday 2 October 2017

Attendees: Nicola R, Nic D, Michelle G, Lynsey M, Caz M, Sophie H

Apologies

Apologies from Christie, Claire S, Becky J, Sarah L, Niamh V, Carly Kelly Heath to be added to email circulation list but is not able to attend meetings

Minutes from last meeting

Reviewed & agreed

PTFA/Teacher link

Mrs Guppy confirmed she was now the PTFA/teacher link & will attend the AGM. Meeting agreed it would be helpful if Mrs Guppy could attend the next PTFA meeting once date confirmed.

Voting committee members

Agreed that posts would be discussed and filled at the upcoming AGM.

Lynsey raised whether or not PTFA may benefit from increased donations if it was a registered charity & will follow up with Simon to check on the structural/financial implications.

Christmas Fayre

Floor plan was discussed and provisionally agreed. Caz to draw up revised floor plan & stalls list inc how many helpers needed.

Stalls so far:

Jolly Jars (to be in Reception)

Chocolate Tombola

Bottle Tombola

Teddy Tombola

Christmas Games Corner – Knock Down Santa, Gold Carrot Dip, Guess the

Christmas Stocking

Make Reindeer Food (to be in Y3)

Books 4 Books secondhand books stall (donations)

Santa's Grotto (to be in Rainbow Room)

Café to serve hot drinks/mince pies – Nic to help in café & ask

Lisa/Lorraine/Emma if they can help too

Children's gifts stall to be discussed further with Mrs Guppy & who will be Santa – Nicola/Caz.

Agreed fayre would have a token payment system apart from café to avoid lots of floats

Stickers/choc lollies to be given out by Santa. Nicola to source.

All to approach local businesses/contacts/donate prizes eg tins of chocs for festive hampers for the Christmas Raffle. Please confirm who you are approaching/if you're buying so we don't duplicate. Suggestions show far:

Washingpool Farm
Bridgets
Framptons
Groves
Electric Palace

Caz to do a 'shout out letter' for teddies pre half term to coincide with Bag2School reminder. Another one to be sent out post half term for chocolate, jolly jars & helpers.

Request for resources

Netball posts request from Lisa P – Michelle to check with Bob on costs/suppliers

Gardening equipment from Mrs Haylock – Nicola has asked for wish list. Agreed to go for donations via Facebook initially

Christmas crackers – agreed to provide. Michelle to ask local supermarkets for donations. Need 190.

School trip fund – need to discuss further with Mrs Guppy on how best to do this. All agreed it was a good idea in principle

Laptops/ipads – awaiting requirements from Mrs Guppy. Lynsey to check re availability of NHS re-commissioned laptops

School/PTFA Facebook link

Caz/Nicola/Lynsey to check with Mrs Guppy if/how school can use the PTFA Facebook page to share school activities, events & possibly link with class blogs.

Silent Disco

Agreed February 2018 would be better timing. Lynsey to ask 'Broomy' about staging event. Salway Ash Hall preferred venue. Mrs Guppy to approach Electric Palace via contact

AGM

Agreed to raise possibility of parent donations at AGM.

Nicola/Caz to circulate agenda before meeting

Nicola confirmed £5,198 funds currently available in PTFA account.

Christmas parties & gifts

Agreed to fund. Nicola to liaise with Michelle in office on costs.

AOB

Kelly/Nicola/Nic to help with Tempest Photography on Fri 13 Nov from 830
Michelle/Lynsey/Nicola to organise new Reception parents coffee morning post half term – Mon & Fri best days

Caz to check with Mrs Guppy re swimming pool status post Governors meeting

Mrs Guppy to confirm if nativity can be filmed & possibility of Colfox filming

School office – can the office email the parents of the year group involved in the Whole School Liturgies each week to try and encourage more parents to come along?