

Local Governing Board Meeting – 18-05-22
held at St Catherine’s RC Primary School 15:30

Attendance	Georgina Coombs	Chair/ Foundation Governor	GC
	Father Keith	Foundation Governor	MsgrK
	Paula Fearn	Foundation Governor	PF
	Teresa Sturtivant	Associate Governor via Zoom	TS
	Sarah Terrey	Head Teacher	ST
	Emily Fearn	Clerk to Governors	EF
	Claire Hewitt	Parent Governor	CH
	Becky Pattinson-Smith	Staff Governor	BPS

No	Description	Decisions/Actions
1.	Apologies and Declarations of Interest:	NT offered his apologies. TS joined via Zoom until 17:00
2.	Opening Prayer	Led by MsgrK
3.	3.1 Agree minutes 23-03-22 including action points	The minutes were agreed.
	Meeting closed at: 17:25	

Future Meeting Dates -All Held at St Catherine’s RC Primary School 15:30

Weds 06/07/22

Action Summary

Action	Who
Leadership & Management: 4.1 Head Teachers Update KS2 Yr 6 SATS have been completed. This was a stressful time for everyone but it went off very smoothly. Yr 2 SATs are underway. KS1 moderation by the Local Authority is due in early June. Staff will use the inset day (6 th June) to prepare.	

Carrie Best (CB) has been through moderation before, she knows what to expect and will brief staff.

Independent reading has been implemented, a new curriculum for September needs to be adjusted because of class structure. GC asked if that was a big job? ST said yes. Becky Treble (BT), CB & ST worked together to decide the curriculum.

Marathon Kids has been launched. This is a programme the school has bought into to encourage the children to record the amount they run/walk, using a QR Code, to build up to a marathon. The event was a huge success with lots of families attending.

The PE Legacy Programme – this involves a box with a game being sent home so the children can play at home with their families.

ST & BT had a very positive meeting with Pre-School and it was agreed that, moving forward, they would work together. GC said it was very hard work to get honest feedback from Pre-School. ST said Emma had been honest and explained that parents perspective was that the curriculum/experiences in other schools were better than St Catherine's.

PF suggested celebrating achievements and events on the website and in the Newsletter. GC said it was hugely important to let the wider community know what was happening at the school. PF said building trust with the Pre-School and Emma was important and would take time. GC asked if Emma really knows what is happening at the school? ST said Emma didn't really know what was happening at the school but a concerted effort was being made to include the Pre-School in events and to keep them in the loop with what was happening at school. PF suggested EYFS teachers go to Pre-Schools in the area to read stories and let the children get to know them. ST said Kate Middleton (KM) had finished her Forest School Level Three Certification and she would be used to deliver Family Forest School provision for free (TAs would cover Oak Class). KM would also cover PPA for teachers. Penny Cross (PC) also has the same accreditation. GC said the Forest School area was very important and a great space. PF said the Sensory Garden was also an asset and it had recently been cleared by BPS with a pupil. The outside spaces are a unique selling point for prospective parents. ST said she had recently entered a business plan bid for a share of £50,000 funding. This would be split over three years and would be used for a potting shed, polytunnel, redevelopment of the pond area, fencing and terracing as well as four or five raised beds and a teaching area. All the local Pre-Schools have been invited to use the Forest School area.

Residential:

Leeson House - was a success but, unfortunately, was cut short by a day because of Storm Eunice.

Year 6 Dartmoor trip – The children will undertake a Navigation Award (Level 1) over a two day micro expedition.

<p>Year 3 Sleepover – Children will learn archery, street dance and sleep in the school hall overnight.</p> <p>Year 4 Activity Week – Using the three Bell tents bought by the PTFA Year 4 will sleep over on the school field. There will be provision from our forest school provider with a range of outdoor activities including: Ultimate frisbee, Journey Sticks, sleeping out under the stars and a visit to RockBurn in Bridport town centre. The cost to parents is £80. PF asked if there was a discount to Pupil Premium children? ST said the event was very heavily discounted already so there wasn't room to take the price down further. ST also said she had been approached by one parent who was concerned they may not be able to pay the £80. ST is looking at whether she can find some money in a budget to help them.</p> <p>New Barn Field – Ash Class went to Dorchester to learn how to make butter, flour and sculpt using chalk among many other things. This is a living history centre. ST will send the photos to be put on the website by EF. ST will ask all staff to send photos from their trips to EF to put on the website.</p> <p>Jubilee Café - The whole school will hold a session and invite parents/families to come to the café.</p> <p>4.2 Upcoming Events</p> <p>Sports for Schools Event 15th June – The children have asked for sponsorship from their families and friends to help raise money for the school. An inline skate champion will come in and lead the children in circuits during the afternoon.</p> <p>Sports Day – Thursday 23th June – there will be a family picnic, then Sports Day followed by a Summer Fete (organised by the PTFA). The Pre-School have been invited to attend. GC asked all governors to attend, if they can, to talk to current parents and prospective parents to encourage them to come to St Catherine's.</p> <p>4.3 Governor Ideas for Improving Numbers on Roll</p> <p>After a discussion it was decided Governors would attend Sports Day and other events to meet with current and prospective parents. The school would improve their social image profile and publicise the 'wins' through local media and social media.</p>	<p>ST & EF</p> <p>ALL</p>
<p>Safeguarding:</p> <p>Safeguarding including Exclusions:</p> <p>5.1. Verbal update from DSL</p> <p>RN is expected to transition to Coombe Lodge permanently as of 26th May. ST explained the Local Authority (LA) had found an issue trying to find someone to be RN's transport supervision. MsgrK said ST and the school had gone above and beyond to support RN. ST asked that it be minuted that she offered her personal thanks to BPS for going over and above to support RN and to make his transition smooth. ST said BPS couldn't underestimate the value of what she has done not only for RN but for the school and the entire school community were grateful to her.</p>	

Finance and Staffing

5.2 What is the overall assessment of staff wellbeing?

The staff are tired and are sliding into the half term break. Moral is good and there had been no major staff illness or absence.

5.3 School Structure Sept 2022

ST said 16 children are leaving to go to secondary school and six children are joining the school. There will be an impact on budget but not until next financial year. The numbers in September 2022 will be:

EYFS –16

Yr 2/3 - 30

Yr 3/ 4 – 30

Yr 5 – 21

Yr 6 – 19

ST said the main reason to stream out Years 5 and 6 was to prepare for SATs. Using the current data ST has identified writing in Yr 5 (the current Yr 4) is an issue. There will still be a TA per class but they will work slightly differently. They will be in class in the mornings but in the afternoons, they will perform interventions.

There is a new pupil (currently Yr 2) coming in September who is coming from Mountjoy School. He has an EHCP and there is funding for an additional TA for at least two terms. ST has met him and had meetings with his current teacher and TA. Holly Loxton (DCC Team Manager – Edu. & Early Help SEND) has agreed, in principle, to fund £10,000. PF asked what he need is? ST said he has ASD, Global Delay (is used when a child takes longer to reach certain development milestones than other children their age.) and STIMMING (“self-stimulatory behaviour”- doing something to give yourself sensory input and involves doing something repetitive for the sensation it creates rather than the result it produces). His current Yr 2 cohort is totally non-verbal, he is verbal and doesn't fit in at Mountjoy. It has been agreed that he can access mainstream school. He needs his food to be pureed, his mother will provide lunch to heat up. PF asked if he could have a special 'quiet' lunch? ST said sound doesn't bother him. GC asked if he can communicate? ST said yes, he can self-regulate and, using Task Scaffolding, he can complete tasks. PF asked if he started at Mountjoy? ST said yes he went directly to Mountjoy form Pre-School. He is clearly not a special school pupil although he has ASD a child's needs and profile can change as they move through the school. TS asked if class numbers would be too much for teachers to manage? ST said most classes in other schools are over 30 pupils. This is the third year of teachers teaching mixed year group classes. Each class will have at least one TA. Yr 2 split will be based on ability. ST will meet with individual parents to explain why their child is in which class. GC asked if classes were previously set on age? ST said yes. TS asked if there

<p>had been any more admissions? ST said yes, one or two but it is a low birth year. MsgrK asked if all schools were in the same position? ST said yes.</p> <p>5.4 Persistent Absence (particularly SEN/PP)</p> <p>ST explained that Chicken Pox and a sickness bug had hit the attendance figures hard. That following from COVID had pulled all attendance figures down. PF said that it was good to have the attendance figures form before COVID. ST said that Dorset County Council are not pursuing absences as yet but intend to start again soon. GC asked if all the absences were for genuine reasons? ST said in the main they were genuine, however, if they are not, they are marked as unauthorised.</p>	
<p>Quality of Education, Behaviour & Attitudes, Personal Development:</p> <p>6 RE Curriculum Update</p> <p>6.1 Verbal Update (GIFT TEAM – Marian Procession)</p> <p>The Marian Procession was brilliant. It was very encouraging to see how much the children joined in and enjoyed it.</p> <p>The potential Gift Team have been invited to express their interest. It has been decided to have three boys and three girls. PF suggested giving unsuccessful applicants other jobs. ST said they would be offered the role of Librarian.</p> <p>Daily Assemblies are taking place. The children sing every day mainly using the Turanga Programme.</p> <p>There will be a Catholic School Inspection (CSI) in July. LH is preparing for it.</p>	
<p>Governance and responsibilities:</p> <p>7 Review Cast Policies – Governors to read and sign as read.</p> <p>7.1 Plymouth CAST Suicide Prevention and Response Policy March 2022</p> <p>7.2 Plymouth CAST Suicide Prevention and Response Policy March 2022</p>	ALL
<p>17:25 Meeting ended</p>	