

## Local Governing Board Meeting – 13-07-22

held at St Catherine’s RC Primary School 15:30

Attendance	Georgina Coombs	Chair/ Foundation Governor	GC
	Father Keith	Foundation Governor	MsgrK
	Teresa Sturtivant	Associate Governor via Zoom	TS
	Sarah Terrey	Head Teacher	ST
	Emily Fearn	Clerk to Governors	EF
	Claire Hewitt	Parent Governor	CH
	Becky Pattinson-Smith	Staff Governor	BPS

No	Description	Decisions/Actions
1.	<b>Apologies and Declarations of Interest:</b> (Gift Register)	NT joined via Zoom. PF offered her apologies. There was nothing to add to the Gift Register.
2.	<b>Opening Prayer</b>	Led by MsgrK
	Meeting closed at: 17:10	

### Action Summary

Action	Who
<p><b>3.1 Pupil Voice</b></p> <p>Carrie Best (CB) led the children in their presentation of Pupil Voice. CB will <b>TS asked what Knowledge Organisers were?</b> CB said they were books needed for each subject which the children kept their work in. ST said they could stick things in to keep them together.</p> <p><b>GC asked if the Maths walls were used?</b> CB said all classes now had Maths Walls and they were used but needed to get into the habit of using them and then referring to them.</p> <p><b>TS asked what the collaborative lesson was?</b> CB said on World Maths Day Yrs 5 &amp; 6 had a lesson with Yrs 3&amp;4.</p> <p><b>TS asked what the children had meant regarding the Write Stuff and their preference for the ‘old style’ of writing.</b> ST said The Write Stuff was prescriptive and must include independent and creative writing. Every two weeks the children</p>	

had a creative writing opportunity which was cross curricular. ST said there wasn't an opportunity to give them time to sit down and write a creative story, they needed to show complex sentences in their work.

TS asked if the Pupil Voice was shared with the staff? CB said it was. GC said it was great to see so much from last year that had been implemented. ST said next academic year whole school, daily assemblies will be re-instated. CB said she would simplify the slide for Pupil Voice next year. CB will email the slides for EF to put on GovernorHub. TS said it was, again, a very impressive presentation.

CB &  
EF

#### 4. Agree minutes 15-05-22 including action points

The minutes were agreed.

#### Leadership & Management:

##### 5.1 Head Teachers Update

As ST has been off there is no Head Teachers Update per se. ST will send to EF to share on GovernorHub when it is complete.

There is some data available:

Fine Motor Skills (pencil grip, handwriting etc)

EYFS	2019	2022
<b>Nat Average:</b>	71.8% <b>St C's:</b> 70%	<b>St C's:</b> 70%

The key areas are moving forward.

KS1 Phonics

	2019	2022
<b>Nat Average:</b>	81% <b>St C's:</b> 82%	<b>St C's:</b> 50%

There are 14 children in Year 1. Seven children achieved Nat Average, six who did not are all children with SEN Needs. One child is awaiting specialist provision and has had no formal teaching since December. Three children have significant Social Emotional and Mental Health (SEMH) issues which requires specialist support which has been disrupted.

All children with SEMH Issues are in KS1. The pupil transferring from Mountjoy will go into Year 3.

KS1 SATs

Reading	2019	2022
	<b>Nat Average:</b> 75% <b>St C's:</b> 66%	<b>St C's:</b> 64%
Writing	2019	2022
	<b>Nat Average:</b> 69% <b>St C's:</b> 59%	<b>St C's:</b> 59%

We had an external moderator for reading/writing/Maths who agreed with the teachers submissions and were very pleased.

Year 4 Multiplication	2021	2022
	<b>St C's:</b> 9	<b>St C's:</b> 19

ST said she was really happy with the progress made. The decision to split Year 6 into a separate class would help progress the children up to and beyond the

ST &  
EF

National Average. TS asked who the teacher was. ST said Liz Harris. The class dynamic is challenging (four girls and 12 boys) and Maths is a big issue. The class TA is doing intervention with the children who most need help. ST said she was really pleased with 81% SATs result. Phonics will be the focus next year. TS asked if it was the environment rather than what is being taught? BPS said it was the lack of continuity, she had only managed two Phonics session interventions. ST said there were 6 pupils being targeted with intervention but these children can't be put in together and so needed to be taught separately. TS asked if it was possible to use the classroom next door? ST said it wasn't a case of no space, it was a shortage of staff. ST said the work in curriculum was not as far along as hoped. Charlotte Targett (CT) is now looking at other subjects. We now have the formula, shared from Plymouth Cast (United Learning Trust), and should be able to develop other curriculum subjects more quickly. GC asked when this would be? ST said it would be one subject at a time (the next is KaPow! Maths) using deep dives to firm up learning and teaching. ST has sent a letter to the Year 6 children to reassure them SATs are important but they do not define you. TS said the results were very good. TS said it would be prudent to circulate the Head Teacher report to ESM before the next agenda meeting.

## **Safeguarding including Exclusions:**

### **Finance and Staffing**

#### **6.1 Verbal update from DSL**

ST explained all issues are children with SEMH. GC asked if it was possible to say no to children with SEMH who wanted to come to St Catherine's? ST said if we have space and the children have an Educational Health Care Plan (EHCP).

ST has put into the budget one TA for 15hrs per week and one full time TA.

#### **6.2 What is the overall assessment of staff wellbeing?**

Everyone is very tired.

#### **6.3 School Structure Sept 2022**

The Trust have agreed to fund a teacher to cover ST for the Autumn term. Becky Treble (BT) is temporarily full time covering ST's EYFS sessions on a Thursday and Friday.

GC asked what the class sizes were for September 2022?

Oak 19 – Sycamore 30 – Ash 30 – Hazel 21 – Maple 19

TS asked how many pupils were enrolled for September 2022. 117

GC asked how the classes were split? ST said it was based on needs and ability and where they would be best placed. All parents were spoken to and the decision was explained for each individual.

#### **6.4 Overview of Finance Report from Claire Garden (Business Manager)**

The report was noted.

#### **Quality of Education, Behaviour & Attitudes, Personal Development:**

##### **7 RE GIFT Team Update**

##### **7.1 Chaplaincy Update**

GC explained the children needed to apply for the role and really want to do it. MsgrK said some of the children gave very good answers during the interviews. ST suggested the sensory garden could become a prayer garden. GC agreed it was a good idea. MsgrK said some children would prefer to do practical things rather than public speaking. ST said she would like it if the parishioners could get involved.

##### **7.2 RE Monitoring Visit Update**

There will be a Catholic School Inspection (CSI) in July. LH is preparing for it. MsgrK asked where the visit was from? ST said it was a CAST visit and LH will prepare a simple calendar for the school website. LH would like to do class liturgy with parents.

LH has applied for the Oscar Romaro Award for Catholic Social Teaching.

##### **8 Pupil Transition to secondary school and new year group**

##### **8.1 Leaver's arrangements for Year 6**

There will be a performance of the Year 6 play on Wednesday at 1.45pm.

The Leavers 'Hoodies' have been paid for by the PTFA.

LB has organised a 'Festival of Fun' which will include a bouncy castle, face painting and an ice cream van.

There is a Leavers Mass planned Thursday 21<sup>st</sup> July.

Year 4 had a successful activity week. They slept over, went rock climbing and the girls had a rave in their tent. CH wanted to thank the staff who gave up their time to organise and supervise the residential.

TS asked if the Yr 6 children have seen their new school?

ST said yes and the children with SEN issues had a special visit.

TS asked if they were all going to Colfox?

ST said all bar one are going to Colfox. One is going to Beaminster because they have an older sibling there.

TS asked if the year groups had had their transition day?

ST said yes and Pre-School children had visited to spend a morning in their new class. All very successful.

TS asked if all Year 6 had achieved their 25 m swimming certificate?

ST said all bar one had. They had all progressed well.	
<p><b>Governance and responsibilities:</b></p> <p><b>9.1 GovernorHub Training</b> EF asked all governors to check GovernorHub for new training opportunities.</p> <p><b>9.2 Clerk Post Redundancy Consultation</b> EF updated that the Redundancy Consultation was currently on hold.</p> <p><b>9.3 New Governor Recruitment</b> MsgrK has proposed Helen Brown to join the LGB. EF will send out the paperwork.</p> <p><b>9.4 Proposed LGB Meetings &amp; Governor Visits 2022-23</b> All Governors to check their calendars and see if the proposed schedule suits.</p>	<p>ALL</p> <p>EF</p> <p>ALL</p>
17:10 Meeting ended	