



Local Governing Board Meeting – 02-02-22
held via Zoom at 16:30

Attendance	Georgina Coombs	Chair/ Foundation Governor	GC
	Father Keith	Foundation Governor	MsgrK
	Teresa Sturtivant	Associate Governor	TS
	Sarah Terrey	Head Teacher	ST
	Emily Fearn	Clerk to Governors	EF
	Claire Hewitt	Parent Governor	CH
	Becky Pattinson-Smith	Staff Governor	BPS
	Paula Fearn	Foundation Governor	PF
	Nick Tindal	Foundation Governor	NT
	Charlotte Targett	Education Standards Manager	CT

No	Description	Decisions/Actions
1.	Apologies and Declarations of Interest:	There were none.
2.	Opening Prayer	Led by MsgrK
	Charlotte Targett	CT Explained the Permanent Exclusion Process.
3.	3.1 Agree minutes 24-11-21 including action points	There was an amendment to 4.3 Exclusion Protocol: The minutes were agreed.
	3.2 Governor Recruitment	GC said ideally there should be eight members on the LGB. It was agreed that MsgrK would ask Parishioners to become Foundation Governors and CH would ask Macarena Styles, Sarah McSherry and Andy Connolly if they would like to become Parent Governors.
	Meeting closed at: 18:05	

Future Meeting Dates -All Held at St Catherine’s RC Primary School 15:30

Weds 23/03/22

Weds 18/05/22

Weds 06/07/22

Action Summary

Action	Who
<p>Charlotte Targett ESM: CT introduced herself to the LGB. ST made a permanent exclusion (PE) 16/12/21. This was a fair, legal and reasonable decision backed unreservedly by Plymouth CAST. There was extreme pressure from the Local Authority to rescind the PE mainly because of the circumstances surrounding the child involved. After a lot of negotiation ST has agreed a package of support which means the pupil will return to St Catherine’s for a short time until a placement is available in April 2022. By 07/04/22 the pupil will no longer be on roll. The pupil will have specialist care in a designated area of the school premises, BPS will be supporting the specialist teacher. CT thanked the LGB, particularly NT & TS for agreeing to be on the PEX Panel. <i>TS asked if NT & TS would still be able to be on the PEX Panel should there be a further PE for this pupil?</i> CT said she would check and let TS & NT know.</p> <p>Safeguarding including Health & Safety:</p> <p>4.1 Safeguarding Update ST explained there were no significant issues. One family is still on the Child In Need list. One child has ongoing early intervention. All staff have completed Safeguarding Training on time. CH & TS have yet to complete training. There is a query if CH has to do the Governor training or if the training she has completed at her school will suffice. Trudi has emailed CH’s school to ask for the details of CH’s training.</p> <p>4.2 Training for Governors: EF has sent out an email with the required training for each specific governor.</p> <p>4.3 Exclusion Protocol: There have been so further exclusions. TS asked if ST was the Designated Safeguarding Lead (DSL)? ST said she was with Lydia Blake (LB) and Liz Harris (LH) as deputy DSLs. <i>TS asked if Safeguarding work had increased?</i> ST said the actual cases hadn’t increased but her time had been taken up with the PE. All Safeguarding work takes a long time to complete.</p>	<p>CT</p>
<p>Quality of Education, Behaviour & Attitudes, Personal Development:</p> <p>5 Humanities Governor Visit</p> <p>5.1 26/01/22 Humanities Governor Walk Update BPS said it was nice to see the work in Key Stage 2 (KS2) as she is based in Key Stage 1 (KS1) and she rarely gets to see the older pupils. BPS said Pupil Voice work</p>	

<p>was very impressive. GC said once there had been more visits Governors would be able to work more on monitoring progress. GC did a Book Look with ST on Tuesday 1st Feb so she could see the progression from September 2021 to now (January 2022). TS said that OFSTED will ask LGB ‘How Do You Know...?’ regarding progression of pupils, implementation of curriculum and standards at the school. ST said there was nothing to hide and all governors are welcome to include a Book Look during their Governor Visits. NT agreed to take on PE and ICT. NT will come to school on 7th March 2022 for a PE, ICT & Science Governor Visit. ST said there were some actions following the review of School Improvement Plan (SIP) meeting with GC. ST will send out to LGB. CH will email EF dates for an English Governor Visit.</p> <p>LB will give an update to the LGB on Growth Mindset.</p>	ST CH LB
<p>6 RE Curriculum and Catholic Life of the School</p> <p>6.1 Update from Liz Harris</p> <p>The LGB noted the documents. ST said there was not as much progress as had been hoped with The Gift Team. This was due to COVID and the children being put into bubbles so the Gift Team couldn’t visit other classes as yet. This is something that will be focussed on going forwards.</p> <p>6.1.1. RE Curriculum Briefing</p> <p>The school Mission Statement has been amended and is on all documents, website etc. RE is embedded as a core subject which is taught for two and a half hours per week.</p> <p>The Gift Team will start to perform their roles more after February Half Term when whole school worship and activities will recommence. Techers will hold whole school assemblies as well as MsgrK. The RE part of the website is up to date. The Virtues have been used to rename the School Houses. The Virtues are not as well established as the Gospel Values as yet but work is planned to embed them. RE is treated as a Core Subject. LH is leading RE Moderation in Staff Meetings. Insight (which is the school data collection programme) now has RE tracking. NT asked if COVID had held back the RE embedding? ST said yes, in the aspect of wider Catholic life involving the Parish and raising the school’s profile and links. Work had continued as best as it could during COVID restrictions and robust plans are in place to increase and strengthen the schools profile and links with the wider community. MsgrK will come back for whole school for Liturgy after February half term.</p> <p>MsgrK asked TS what her other schools do with regards to attending Church or celebrating Mass in school? TS said they don’t go to Church for Mass. PF said her school rarely goes to Church and tend to celebrate Mass in school. ST said ideally there would be a mix of both. EF said MsgrK had explained why things are done during Mass as Fr Cor was celebrating to help explain to the GIFT Team and it was very informative and interesting. MsgrK said he would do this for all the children during Mass. MsgrK said we mustn’t rest where we are now but rather move forward with purpose.</p>	MsgrK

<p>TS went through the Checklist and the supporting documents. GC & ST have looked through the checklists and most parts are already covered.</p>	
<p>18:05 Meeting ended Next Meeting will be 23/03/22 in person at St Catherine's RC Primary School TS suggested the next meeting start in a classroom so Governors could have a more in depth look into the structure of the different classes. PF said the LGB should make efforts to help the school without increasing ST's workload. GC asked all governors to let EF & GC know if there is anything they would like to add to the next agenda.</p>	<p>All</p>