

Local Governing Board Meeting – 30-11-22

held at St Catherine’s RC Primary School 15:45

Attendance	Georgina Coombs	Chair/ Foundation Governor	GC
	Teresa Sturtivant	Associate Governor via Zoom	TS
	Sarah Terrey	Head Teacher	ST
	Emily Fearn	Clerk to Governors	EF
	Claire Hewitt	Parent Governor	CH
	Becky Pattinson-Smith	Staff Governor	BPS

No	Description	Decisions/Actions
1.	Apologies and Declarations of Interest: (Gift Register)	NT joined via Zoom. PF offered her apologies. Msgr K offered his apologies. There was nothing to add to the Gift Register.
2.	Opening Prayer	Led by GC
	Meeting closed at: 17:15	
3.	Agree minutes 05/10/2022 including action points	The minutes were agreed. The Action Points were updated.

Action Summary

Action	Who
<p>4.1 Maths Lead Update</p> <p>Penny Cross (PC) presented to the LCB. PC added that the use of teacher knowledge and judgement to supplement learning and to identify needs.</p> <p>CH asked if it was tricky to teach mixed year groups? PC said a lot of it comes down to Teacher judgement and flexibility. There are specific weeks in the year to shore up learning. GC asked when PC became the Maths Lead? PC said this was her second year as lead. PC will email her presentation for EF to put on GovernorHub.</p> <p>ST said that all children do some critical thinking. ST added that using Power Maths can be challenging as the lessons tend to jump around and there is a lot of matching up and triangulating work. ST worked hard on accepting these are</p>	PC & EF

'perfect' maths lessons and there is no need to rewrite, a teacher can just make judgement adjustments.

PC said that active marking during the lessons, which involves the children marking their own work, helps teachers to judge who needs more teacher attention to help them.

5. Lead Governor Updates

5.1 Maths Governor Visit

5.2 EYFS Governor Visit

The reports were very positive. CH agreed to be History Governor and HB was nominated as Science & Maths Governor.

5.3 Parents and the Community

ST went through the programme of planned events for Christmas.

Safeguarding including Health & Safety:

6. RE Curriculum and Catholic Life of the School

6.1 RE Update

ST said there had been an RE Assessment during the Autumn Term. There was also a Catholic Life element in the school SEF/SIP. ST would like to restart Nurture Breakfasts and invite parishioners. GC said there is money in the PTFA account to pay for them.

7. Safeguarding Update

7.1 Safeguarding Update inc suspensions

There have been two half day suspensions. The same two children. ST is in discussion with the Local Authority Special Educational Needs team to change the placement for one Yr 3 child but this is a slow process.

The Prevent documents have been added to GovernorHub. It is vital all Governors read these documents and are aware of the signs of radicalisation although in our region the risk is low, there is still a risk. ST said all staff have undertaken Prevent Training. ST has completed a Self-Assessment tool which identifies the level of risk in the area. **GC asked if she needed to do the complete training or refresher course?** EF will check. ST said she intends to book in person Prevent Training in September 2023 for all staff.

TS asked if there was clear evidence of Governors checking Safeguarding? GC said she was up to date with Safeguarding visits, the Single Central Register was up to date and had been checked recently. ST had shown GC CPOMS which is the concern or incident reporting system used at school.

Leadership & Management:

8. Head Teachers Report to School Improvement Officer (SIO) inc Governor's Questions

8.1 Head Teachers Report to School Improvement Officer (SIO) inc Governor's Questions

EF
ST

ST replied to TS questions. 1. Peer to Peer is creating an ethos of constructive criticism and improving teacher's confidence. All going well, there have been some delays because of staff absence. 2. School Improvement Officer (SIO) Charlotte Targett (CT) has been working through the Ofsted Areas for Improvement (AFI) with ST. Helping to build high expectations, working with PC reviewing Maths language and sequenced development of vocabulary. The same for Science. CT has identified that task design work needs to be focussed on as well as sequencing learning in the curriculum. The areas for improvement in teachers skill will be shored up by task design. Becky Treble (BT) did a deep dive with CT on Early Years reading and there is a marked improvement. Liz Harris (LH) has done some detailed work on History and Geography. Gen Dickson (GD) has developed subject narrative in Science. ST said the next steps with the SIP were to look at the impact of conferencing, part of what is done on a regular basis in every class. BPS reminded the children of what they needed to add to 'deepen the moment'. ST said there was an independent write every two weeks and then conference during the weeks. ST said the Phonics score for the end of last year was 50%. Six weeks ago it was 69%. The National Average is 77% which means we are just one child away from meeting the National Average which may be met by Christmas 2022.

4. ST said there had been a targeted purchase of books to encourage these children to read and grow to love to read. These children are also on the SEN register. SEN children are monitored separately as well as being included in the graphs.

5. Senior leadership team have agreed that ST will not have to have a teaching commitment until April 2023. Charlotte Targett (CT) recommends extending until the end of the academic year. ST said there is consistent positive feedback from children, parents and staff. *TS said it was good the arrangement had been extended to April.* ST said the coaching element change quality of teaching and learning. *CH asked if there was any ELSA training planned?* ST said there was only one short course which was very expensive, through Dorset Council. BPS will do a 'Time to Talk' lunchtime club and invite children who need extra help.

9 Finance and Staffing

9.1 What is the overall assessment of staff wellbeing?

ST said Lydia Blake (LB) is signed off until 9/12/22. ST has booked supply until the end of term. ST is planning for Ash Class. *GC asked if the supply teacher was nice?* ST said Mrs Prince is very nice.

9.2 Update on pupil numbers

ST said we have 10 parents who have chosen St Catherine's as their first choice for September. 18 more as second or third choice.

5.05pm NT left the meeting

9.3 New staff members

ST said there is a new 1:1 SEN TA for a child in Ash Class, Mrs McCormick. The new Senior Administrator, Lucy Hughes, will start in January.	
<p>Governance and responsibilities:</p> <p>10.1 Governance updates (SWOT) GC asked if the LCB could look at the last slide of the SWOT meeting and forward any ideas to EF.</p> <p>10.2 Chair's Update to table GC reminded LCB to check GovernorHub for training opportunities</p> <p>10.3 Clerk's Update to table LCB to check Meeting/Visits schedule and liaise with EF to book in dates</p>	<p>ALL</p> <p>ALL</p> <p>ALL/EF</p>
17:25 Meeting ended	